

JOSHUA CHELLI

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<http://planning4thefuture.weebly.com>

OBJECTIVE

Obtain an internship position in sales that incorporates my competitive attitude and teamwork skills.

EDUCATION

Rutgers University, New Brunswick, New Brunswick, NJ
Bachelors MARKETING, PSYCHOLOGY
GPA 3.40

SKILLS

Computer Skills: Advanced user of MS Excel, MS's Word, and MS PowerPoint, and an intermediate user in Internet Explorer, Google Chrome, Mozilla Firefox, E-mail, Windows 7, Windows XP, Microsoft Office OneNote, Publisher, JavaScript programs, HTML, and website design

Communication: Able to communicate clearly over the phone in answering calls and taking messages. Good listening skills and ability to pay attention to detail.

Teamwork: Demonstrated leadership within groups, able to work with all levels of people to accomplish goals efficiently

Time Management: Strong organization and time management skills, able to work on multiple priorities at once and effectively meet deadlines

RELEVANT COURSES

Related course work: Computer Applications for Business, Collaborative Writing Practices: Social Networking for Business, Financial Accounting, Statistics for Business

Special course projects:

- In Collaborative Writing Practices: Social Networking for business, worked in a group of four people to create a research proposal of a problem at Rutgers University. The group chose Nutrition and had a drive to create some changes around the campus.
- Additionally, created several social media sites such as: Facebook, Twitter, WordPress, and a customized screenshot application that would be used on the iPhone. We also successfully persuaded our classmates through a presentation that this was a serious problem and needed attention.

EXPERIENCE

EMBEEM, Edison, NJ

Marketing/Sales Intern, January 2013 – May 2013

- Devoted roughly 180 hours while taking courses at Rutgers.
- Responsible for finding sales representatives through LinkedIn, Manta, and other search results.
- Contacted these leads through email, LinkedIn messages, and followed up with requested information.
- Compiled a file of these leads with Microsoft Excel.
- Helped expand the current database of sales representatives.